

**KINGSRIDGE CLEDDANS HOUSING ASSOCIATION
MANAGEMENT COMMITTEE MEETING
HELD ON 26th SEPTEMBER 2023 at 5.45pm
IN THE ASSOCIATION'S OFFICE**

Present:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

In Attendance:

[REDACTED]

1. APOLOGIES

[REDACTED]

2. DECLARATION OF INTEREST

No declaration of interest.

3. MINUTES OF PREVIOUS MEETING HELD 29th AUGUST 2023

The minutes of the previous meeting were approved on a proposal by [REDACTED]
[REDACTED], seconded by [REDACTED]

4. MATTERS ARISING

No matters arising.

5. CORRESPONDENCE

5.1 [REDACTED] advised MC that EVH had sent their September 2023 newsletter.

5.2 EVH Employers' consultation document – this item was discussed with a general view of the MC that future pay negotiations should take into consideration the prevailing interest rate, specifically the rate at September as this is usually the rate used by UKG in determining increases in state benefits including state pensions, [REDACTED] was requested to inform the consultation by the closing date of 28 September 2023.

5.3 Letter from [REDACTED] MSP Minister for Housing at the Scottish Government, setting out the [Programme for Government](#) – the MC noted the comments.

6. NOTES FROM OTHER MEETINGS

There were no notes from other meetings.

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7. CASH BALANCE AND PETTY CASH LIST – AUGUST 2023

The cheque and petty cash list for August 2023 was approved and signed by [REDACTED] and [REDACTED]

8. TREASURY MANAGEMENT REPORT

[REDACTED] spoke to the previously distributed report prepared by [REDACTED] of FMD. The Report highlighted; -

- Stock valuation
- Future Proposed Borrowings – e.g., EESSH2
- Projected cashflow
- Interest earned.
- Policy compliance
- Strategy over the next 12 months

MC were pleased to note the contents of the report.

9. MANAGEMENT COMMITTEE CODE OF CONDUCT 2023-24

The Association had adopted the SFHA Model Code of Conduct for Governing Body Members previously. Each Member received a copy of the Code and signed compliance with the Code, three Members not present at the MC meeting will likewise be requested to sign the Code thereafter.

10. ANNUAL ASSURANCE STATEMENT 2023

[REDACTED] spoke to the earlier distributed statement. The MC were pleased to note and give assurance that Tenant & Resident Safety is and will remain a key focus for the Association, noting that the Association is in full compliance with its duties and responsibilities.

Following discussion the MC were content to sign off the statement as presented.

11. NOTIFIABLE EVENT: - RESIGNATION OF DIRECTOR

[REDACTED] informed the Members of the Management Committee that [REDACTED] had tendered [REDACTED] resignation to the Chair on Monday 11 September 2023 with a termination date of 11 December 2023. [REDACTED] expressed [REDACTED] thanks to the Members for all the support afforded to [REDACTED] since taking up the position in June 2022.

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████ advised that █████ had posted the NE on the SHR's website portal on 13th inst., and had a Teams discussion with the Regulation Managers █████ and █████ regarding the current and future direction of the Association taking account of the fact that the Association had gone through a full options appraisal in January 2022, in addition to having carried out a tenants' satisfaction survey which reported in September 2022, the results of both being that there was an overwhelming positive response to the Association remaining as an independent RSL.

Taking into account that there had been no material negative effects to the service provision during this time, all KPI's met or exceeded as well as the Association's current financial position, it was the view of the Director and the Chair of the MC that the Association would seek to replace the outgoing Director with a view to remaining independent. █████ did advise that although this was █████ and the Chair's view, the final decision with the various options available would be put before the full Management Committee at their next meeting on the 26th inst.,

At the MC meeting options placed before the MC were -

- *Option 1 – Remain a fully independent RSL.*
- *Option 2 – Share services with another RSL*
- *Option 3 – Merge with a larger RSL*

The Members of the MC discussed the options available and unanimously agreed and opted for Option1.

The MC agreed to commence the recruitment process with the current Director appointing EVH to lead the process involving advertising the vacancy, delivering application packs, collecting responses and in co-ordination with the interview panel consisting of 4 members, agreeing a short list, and interviewing the prospective candidates.

Beyond appointing EVH, the incumbent Director will have no further involvement with the recruitment process.

12. BUSINESS PLAN 2023-26 (revised)

████ spoke to the previously distributed Business Plan advising that the Plan was simply revised with updated information e.g., performance review figures based on current values.

The MC having reviewed the Plan, approved its adoption.

